

# Hair by Kasey

*Here to help you with all your Hair Needs*

<http://www.HairByKasey.com>

Thank you for your interest in bridal services at Hair by Kasey.

In this package, you will find a list of our essential beauty and services. Hair and makeup services will ensure that you are a radiant and tranquil bride.

Also included are our intake forms and bridal contract. These will be filled out during your initial complementary consultation. We will schedule your appointments, and provide you with a fee schedule, including any off-site work you may require. When scheduling your consultation, be sure to bring up any questions we can answer for you

## Bridal Service Contract

Congratulations on your engagement! Thank you for choosing Hair by Kasey to help celebrate your special day. We understand all of the hard work and meticulous planning that goes into making your day a true success. Our artistic team also knows that the way you look and feel on that day is directly related to your beauty experiences prior to the big event. We have taken care of many beautiful brides and their bridal parties, and as a result we know exactly which questions to ask to get you organized. Please complete this form and return at least 3 months prior to your wedding date.

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_ Zip: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Referred by: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Local contact and phone (if bride is from out of town): \_\_\_\_\_

Wedding Date: \_\_\_\_\_ Wedding Time: \_\_\_\_\_

Wedding Location: \_\_\_\_\_

Pictures Prior to Wedding?    Yes    No            If yes, what time? \_\_\_\_\_

Will you be Getting Your Makeup Done?    Yes    No

Arrival time of Stylist: \_\_\_\_\_

Bridal Party needs to be ready by: \_\_\_\_\_

Number of Attendants: \_\_\_\_\_

Number of Attendants Getting Their Hair Done: \_\_\_\_\_

Number of Attendants Getting Their Makeup Done: \_\_\_\_\_

Location for our Services

IN SALON

OFF SITE

**Names (First & Last), Hair Length and service requested (Up-do, Half-Up Style, Curls or Blow Dry) of**

Bride:

\_\_\_\_\_

Bridesmaids:

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

5. \_\_\_\_\_

6. \_\_\_\_\_

7. \_\_\_\_\_

8. \_\_\_\_\_

Mothers:

1. \_\_\_\_\_

2. \_\_\_\_\_

Grandmothers:

1. \_\_\_\_\_

2. \_\_\_\_\_

Jr Bridesmaids:

1. \_\_\_\_\_

2. \_\_\_\_\_

Flower Girls:

1. \_\_\_\_\_

2. \_\_\_\_\_

Other:

1. \_\_\_\_\_

2. \_\_\_\_\_

Total \$ \_\_\_\_\_

As part of our Wedding Agreement, Hair by Kasey requires credit card information to reserve these appointments. We do ask that should there be a need to adjust or cancel any of the appointments that all changes are made 7 days prior to the date of the appointment. If changes or cancellations are made with less than 7 days notice, the entire cost of the adjusted or cancelled services will be placed on the credit card. Please note, we can only accept cash and/or credit cards as payment for your bridal services.

Credit Card Number: \_\_\_\_\_ **We will send you an electronic invoice to pay upon receipt** \_\_\_\_\_

Name as it Appears on Card: \_\_\_\_\_

Signature: \_\_\_\_\_

Once again, we thank you for choosing Hair by Kasey to share in your special day.  
Please do not hesitate to contact us at (616)439-HAIR(4247) if you have any questions or concerns.

Warmest Regards,

Hair by Kasey Team

I, \_\_\_\_\_, agree to the scheduled appointment times given on the attached forms, and the price listed above. I understand and agree to the nonrefundable deposit of 50% at this time to secure the appointments. I consent to having the deposit processed upon receipt of this agreement. I agree to pay the balance due on the day of the event. I understand that no refund will be given for members of the wedding party who miss their appointment on the day of the event.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Stylist: \_\_\_\_\_ Date: \_\_\_\_\_

With Hair by Kasey abundant years of experience, we will create breathtaking up-dos and flawless makeup to help make your wedding day beautiful.

All services are priced at an hourly rate and include the use of professional hair products and supplies. The hourly rate does not include the cost of travel, headpieces, hair accessories, and flowers. These items will be negotiated separately.

1. **Complimentary Consultation:** Here we will discuss your hair and makeup needs and schedule both a practice run and wedding day services. Our contract and cancellation policies will be reviewed and a 50% credit card deposit for all services will be collected. Since summer weekend dates are always in short supply, we recommend you book your wedding services at least 4 months in advance.
2. **Practice Run for the Bride:** This should be scheduled 4 weeks prior to your wedding. Bring everything you'll wear on your big day, such as your veil, jewelry, and so on. Please view this as your wedding trial run.

- ❖ Bridal Hair trial \$50.00 & Up
- ❖ Bridal Makeup Trial \$55.00 & Up

3. **Wedding Day Hair / Makeup:** We'll recreate the look we achieved during your practice run. Please remember that everyone in your wedding party is welcome to join us for services on your wedding day.

- ❖ Bride \$75 & Up
- ❖ Bridal Party Up-do \$75 & Up
- ❖ Blow Dry \$55
- ❖ Blow Dry for Long Hair \$65 & Up
- ❖ Makeup \$65

\*Please note that wedding party prices are per person, per service. Fees are based off of 6 people or less. For 7 or more people there will be an additional charge of \$10/per person to cover another stylist

4. **Offsite Travel Fees:** For those who need us to travel to their location, please schedule wedding services at least four months in advance. Travel fees are in addition to our regular services costs:

- ❖ Travel Fees: Under 50 miles round trip \$125.00  
Over 50 miles please inquire for rate
- ❖ **Bridal Touch-ups: \$100.00 for each additional hour to keep artist on-site.**
- ❖ **Touch-ups are available to any individual who has received a Hair by Kasey Make-up application or Hair by Kasey hair service.**

A gratuity of 20% may be automatically added to parties of 6 or more

### **Important Information for your Bridal Service**

To help us serve you better and ensure that your wedding day runs smoothly, we ask that you and your wedding please follow these simple guidelines:

- ❖ The stylist needs a designated space to set up when on location. The bride is responsible for clearing an area before the stylist arrives. The stylist will need a work area with a chair near an outlet in a no walk-through traffic area. Good light and a mirror is a plus! If services cannot be performed due to insufficient work conditions or tardiness, all fees still apply.
- ❖ Please be on time for your wedding day appointment. Even starting 15 minutes late will put everyone behind and we don't want you to be late for your special day!
- ❖ Please arrive with clean, dry hair to help the hold of your hairstyle. An additional fee may apply if you request a blow dry or straightening.
- ❖ Make sure your face is cleansed and moisturized prior to our arrival to ensure that makeup holds all day long.
- ❖ During your trial run, please wear pants/skirt and an ivory or white shirt that is as close as possible to the color of your wedding dress to ensure that makeup is correctly matched
- ❖ Bring pictures of makeup and different hairstyles that you are interested in for the makeup artist and hair stylist to consider.
- ❖ Please bring in your headpiece, veil, and any hair accessories to try on
- ❖ On the day of your wedding, you are invited to bring in any drinks or food that you feel will make your day more special.
- ❖ For your wedding day we can operate before our normal business hours for your convenience. A fee of \$50 per person may apply prior to 7:00am.

### **Hair by Kasey Obligations**

- ❖ Hair Stylist shall provide services with reasonable care and skill.
- ❖ Hair Stylist shall perform the services promptly on the date and time agreed.
- ❖ If Hair by Kasey is unable to perform the agreed services for any unforeseeable reason or unavoidable situation, due to unforeseen circumstances or any other cause beyond her control, any and all payments shall be returned to the client with the understanding that there will be no further liability with respect to the agreement.
- ❖ The hair stylist will not be held liable for any injuries that should arise while on location.

To schedule an appointment please contact Kasey at (616)439-HAIR(4247)